

**AGENDA
CONSERVATION COMMISSION
APRIL 9, 2020**

**AGENDA ITEM #2A
APPROVAL OF MINUTES**

FEBRUARY 6, 2020

DRAFT

**LEBANON CONSERVATION COMMISSION
REGULAR MEETING MINUTES
20 West Park St., Lebanon, NH
3rd Floor-Room 386
Thursday, February 6, 2020
7:00 PM**

MEMBERS PRESENT: Ernst Oidtmann (Chair), Sarah Riley (Co-Chair), Susan Almy, Donald Lacey, Erling Heistad, Christopher Johnson, Barbara Hirai (Alt.)

MEMBERS ABSENT: Bruce James, Suellen Balestra (Alt.), Darla Bruno (Alt.)

STAFF PRESENT: Mark Goodwin (GIS Coordinator), Tim Corwin (Senior Planner/Zoning Administrator)

1. CALL TO ORDER – Chair Oidtmann called the meeting to order at 7:00 PM.

- Chair Oidtmann appointed Ms. Barbara Hirai as a regular Commission member for tonight's meeting in the absence of Mr. Bruce James.

2. ELECTION OF OFFICERS: Election of Officers (Chair and Vice Chair)

After some discussion regarding the open officer's positions for the Conservation Commission, the following actions were taken:

Vice Chair Riley MOVED to elect Ernst Oidtmann as Chairman for the Conservation Commission. The MOTION was seconded by Mr. Heistad.

**The vote on the MOTION passed (7-0).*

Ms. Hirai MOVED to elect Sarah Riley as Vice Chairman for the Conservation Commission. The MOTION was seconded by Ms. Almy.

** The vote on the MOTION passed (7-0).*

3. APPROVAL OF MINUTES: December 12th, 2019

Mr. Heistad MOVED to approve the December 12th, 2019 Minutes as amended below and presented in the February 6th, 2020 agenda packet. Seconded by Ms. Almy.

Amendments:

Page 2, Line y, Remove "Planning and"

Page 4, Line 5, Replace "changes to the GC using a map of the proposed area to be changed" to "proposed creation of the GC1 zone"

Page 4, Line 24, Change "urge" to "urges"

Page 5, Line 1, Change "Clem's" to "Clems"

1 Page 5, Line 2, Change "Clem's" to "Clems"

2
3 * *The Vote on the MOTION passed (7-0).*

4
5 **4. PERMIT REVIEW: Jill Thomas, Homecrafters, LLC.:**

6 Review and comment on NHDES Wetland Expedited Review (minimum impact only) application to
7 build a driveway access across a wet meadow for access to a proposed house lot. The wetland impact will
8 be 2,200 square foot and will include a permanent 36" oval culvert and fill. **CC#2020-01**

9
10 Audra Klumb from A & D Klumb Environmental, LLC came before the Conservation Commission with
11 her assessment of the Hardy Hill Road property that is the subject of an expedited review for a permit to
12 build a driveway. The request, if approved, will allow the subject property to be sub-divided into 2
13 parcels. For the second parcel to be accessible a driveway will need to be built across wetlands. Ms.
14 Klumb located the narrowest place to cross the wetland that would have the least impact. There would be
15 2,260 square feet of wetland that would be impacted, and the crossing would need to have a 36" oval
16 culvert installed to allow for water to flow through the driveway if need be.

17
18 Ms. Almy commented that the culvert in the drawings looked enormous. Ms. Klumb explained that the
19 shaded area is the whole area that would be disturbed wetlands, not just the culvert.

20
21 Ms. Hirai commented that it looked like the driveway would create a dam without a culvert being put into
22 place. Ms. Klumb explained that is why the culvert was being added.

23
24 Mr. Lacey asked if there would be actual flow of water through the culvert? Ms. Klumb answered that if
25 the water in the field came up to the surface or if there was a storm event then the water would flow
26 through the culvert. On a normal day there would be no flow, most of the water was in the ground and
27 would flow underneath the driveway.

28
29 Ms. Hirai asked for more clarification as to why the culvert was being placed where it was shown in the
30 drawings? Ms. Klumb answered that was where the water was currently flowing through the most.

31
32 Ms. Almy asked about the septic design shown on the drawings and cited concern that it was close to
33 Hardy Hill Brook. Ms. Klumb declined to comment on the drawings or designs of the septic system since
34 she was not a part of that aspect of the project.

35
36 Ms. Hirai asked what would happen when the dirt being used to build the driveway compacted over time
37 and how that would impact the flow of water overtime? Ms. Klumb answered and said that the dirt would
38 compact but that she did not believe it would ever compact enough to disturb the water flowing three feet
39 below the ground.

40
41 Vice Chair Riley was very concerned with the expedited permit process since there were a lot of concerns
42 and questions about the protection of the wetlands. She was very unwilling to sign off on a permit in an
43 expedited process. Ms. Klumb tried to address all the concerns voiced by Vice Chair Riley and the
44 Commission.

45

1 Chair Oidtmann asked what the history of the property was? Ms. Klumb believed it had been a field for a
2 long time, but that topsoil had been removed at some point, perhaps to sell. She said the field had been
3 altered and was not in its natural setting at this time.

4
5 Ms. Jill Thomas, owner of the property, spoke on behalf of the project. She explained that the
6 subdivision of the property had already been approved contingent on her delineating the left side of the
7 driveway. The project has been worked on for a year. Ms. Thomas explained that she buys properties,
8 fixes them up and tries to sell them at a price affordable to a first-time home buyer. This property, as it is,
9 is not affordable, that is why she is subdividing the property, to make the house and smaller piece of
10 property affordable for her renters to purchase. She has no plans, at the moment, to build a house on the
11 other piece of property or even to sell it.

12
13 Chair Oidtmann asked if the property was in current use? Ms. Thomas replied that it was and that was
14 why the property was split the way it was, so both parcels could stay in current use.

15
16 Vice Chair Riley asked Mr. Goodwin to review what the next steps would be in this permit review
17 process. She asked what would happen if they did not sign off today? Would the Commission see this
18 permit request again and have time to express their concerns about the wetland impact? Mr. Goodwin
19 replied that the Commission could bundle up their concerns now if they wished.

20
21 Chair Oidtmann asked how long his signature would be valid for? Mr. Goodwin replied that he believed
22 it would be valid forever.

23
24 Mr. Lacey asked if the property could be offered for sale with the permits attached? Ms. Klum answered
25 that was a possibility, but Ms. Thomas would have to transfer the permits to the new owners.

26
27 Ms. Almy asked that in the future, would the Conservation Commission see the permit request for the
28 septic system? Mr. Goodwin answered that the Conservation Commission only sees that request if the
29 owners wanted to put the septic in a wetland buffer or something like that.

30
31 Vice Chair Riley had concerns about the potential effect on the brook on Hardy Hill Road, whether there
32 would be changes of the water flow, and feels that it is beyond the expertise of the Conservation
33 Commission. She would hope that the DES would take a good look at the effect this road will make on a
34 high value wetland and brook.

35
36 Mr. Lacey suggested that the Conservation Commission take a vote on whether to approve the expedited
37 permit now.

38
39 Ms. Thomas explained that the septic permit would only be good for 2 years and after that whoever
40 wanted to build a house on the property would have to apply and go through the permitting process again.
41 She also wanted to clarify that the wetland in question was not a high value wetland.

42
43 Chair Oidtmann called a poll vote to see if the Commission would approve the expedited permit. Five (5)
44 members voted for the permit to go forward and two (2) voted against it. Chair Oidtmann will sign off on
45 the permit paperwork that Mr. Goodwin has for him.

1 **5. STUDY ITEMS:**

- 2
- 3 A. **CONCISE STATEMENT FOR PROPOSED ZONING AMENDMENTS:** Prepare a concise
4 statement in accordance with section 1000.4.D of the Zoning Ordinance with regard to proposed
5 zoning amendments for placement on the March ballot. Statements will indicate the Board's
6 approval/disapproval of the proposed amendments and state reasons for such.

7

8 Mr. Corwin reviewed what took place at the last Conservation Commission meeting in December
9 and the council meeting on January 22, 2020. He explained what the Conservation Commission
10 needs to do tonight.

11

12 A brief conversation took place among the Commission members and Mr. Corwin.

13

14 *Ms. Almy MOVED to approve the Concise Statements as presented in the February 6th, 2020 agenda*
15 *packet for Zoning Amendments 1, 2, 3, 4, and 6.*

16 **Amendment #1 (Enhanced Front Yard Setback)**

17 *The Conservation Commission has determined the proposed Zoning Amendment has no conservation*
18 *implications.*

19

20 **Amendment #2 (Multi-Family Dwellings in the R-1 & R-2)**

21 *The Conservation Commission has determined the proposed Zoning Amendment has no conservation*
22 *implications.*

23

24 **Amendment #3 (ADU from Special Exception to Permitted Use)**

25 *The Conservation Commission has determined the proposed Zoning Amendment has no conservation*
26 *implications.*

27

28 **Amendment #4 (Uses in a PURD)**

29 *The Conservation Commission has determined the proposed Zoning Amendment has no conservation*
30 *implications.*

31

32 **Amendment #6 (Church to House of Worship)**

33 *The Conservation Commission has determined the proposed Zoning Amendment has no conservation*
34 *implications.*

35

36 *Seconded by Mr. Lacey.*

37 **The vote on the MOTION passed (7-0).*

38 Chair Oidtmann asked for further comments on Zoning Amendment #5. No further discussion was had.

39 *Mr. Heistad MOVED to approve the Concise Statement as presented in the February 6th, 2020 agenda*
40 *packet for Zoning Amendment 5.*

41 **Amendment #5 (Home-Based Agriculture)**

42 *The Lebanon Conservation Commission approves of and endorses the adoption of the proposed zoning*
43 *amendment as it supports the goals of the Lebanon Master Plan. Allowing limited commercial*
44 *agricultural uses on large-sized properties in the R-1, R-2, and R-3 Districts supports a sustainable*
45 *community and promotes efficient land use.*

1 *Seconded by Vice Chair Riley.*

2 **The vote on the MOTION passed (7-0).*

3 B. **CONSERVATION COMMISSION GOALS AND OBJECTIVES FOR 2020:** Mr. Goodwin
4 explained the goals and objectives decision making process. Each member of the Commission
5 spoke on what their priorities for projects would be for the upcoming year.

6
7 Mr. Heistad would like to investigate replacing the bridge at the Goodwin Conservation Area in order
8 to get to the exercise trails.

9
10 Mr. Johnson would be interested in reviewing the various conservation properties and see if there was
11 room to improve them, such as better signage. He was also interested in better visual documentation
12 of those lands and then using the visual media to amp up the current webpage.

13
14 Vice Chair Riley would be interested in urban trees and having better protocols put in place for how
15 utilities can cut and trim trees in Lebanon. She was also interested in having informal conservation
16 walks with the community.

17
18 Chair Oidtmann believed that education is the key, especially at the elementary and high school level,
19 to help improve land conservation in the area. He would like to see public service as a requirement to
20 graduate high school, with concentration on the environment.

21
22 Mr. Lacey would like to see more walks with the public along with education sessions including
23 lectures and slide shows.

24
25 Ms. Almy would like to identify places that need to be purchased in order to connect wildlife corridors
26 and create conservation easements.

27
28 Ms. Hirai is very interested in the stewardship of the land. She volunteered to head up the stewardship
29 program.

30
31 Mr. Goodwin put all the requests together and summarized them. He will work on putting the goals
32 together for the Commission.

33 **6. COMMITTEE REPORTS:**

34 **A. Conservation Lands Monitors:** None

35 **B. Lebanon Biodiversity Group:** None

36 **C. Workshops and Educational Opportunities:** None

37 **7. OTHER BUSINESS:**

38 Ms. Almy was curious about how the permit that impacts 4800 square feet of protected shoreline got
39 passed by the Commission. Vice Chair Riley explained that it was under the Shoreline Protection Act
40 which does not have the Conservation Commission as part of the process. She believed that the
41 Commission could, in the future, have the permits directed to the Commission before they move through
42 their normal processes, for review.

1 **8. ADJOURNMENT:**

2
3 *Ms. Almy MOVED to adjourn the meeting at 9:30 PM.*

4 *Seconded by Mr. Lacey.*

5 ** The Vote on the MOTION passed (7-0).*

6
7 **The meeting was adjourned at 9:30 PM.**

8
9 Respectfully submitted,

10 Barbara R. Higgins

11 Recording Secretary

12